



Anytime Coaching: Unleashing Employee Performance (The Practical Leader series) (English Edition)

Teresa Wedding Kloster, Wendy Sherwin Swire

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The Practical Leader series offers a roadmap for individuals striving to achieve leadership effectiveness within the context of today's complex world. Each book explores a different essential element of successful leadership, providing readers with insightful, real-world perspectives, as well as practical tools and techniques to help them maximize their potential personally and professionally.

***Anytime Coaching: Unleashing Employee Performance* is a hands-on guide to putting coaching skills to use at any time. Real-life stories, practical tips and techniques, and the Anytime Coaching model will equip managers (from first-time supervisors to senior executives) with tools they can use immediately to transform the way they work with employees and colleagues unleashing their best thinking and developing their overall competence. Adopting the Anytime Coaching approach will enable you to:**

- Understand the importance of both self-awareness and organizational awareness
- View your employees and the work you do in fresh and positive ways
- Become an extreme listener and ask insightful questions of your employees
- Know how to respond once you have observed, inquired, and listened
- Recognize how to share feedback and to realign when coaching conversations get off track

Whether you lead a temporary, cross-functional team on a short-term project or formally manage large groups of people on a daily basis, *Anytime Coaching* will help you improve performance and achieve results.

BONUS! Includes a CD-ROM offering additional tools, techniques, exercises, and other resources to help you become an effective anytime coach.

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