



Communication Skills Training (Atd Workshop Series)

Maureen Orey

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Individuals, teams, and organizations are only as good as their ability to communicate effectively.

Communication Skills Training offers the crucial tools you'll need to help your workshop participants master the skills that drive performance. The first book in the ATD Workshop Series offers practical, road-tested strategies and tactics for use at all levels of your organization.

Built on the successful ASTD Trainer's WorkShop title by the same name, this volume incorporates technology in the delivery of half-, full-, and two-day workshops and offers design, delivery, facilitation, and evaluation advice that can be quickly and easily implemented. Supplemental resources are available online and include downloadable and customizable presentation slides, handouts, assessments, and tools.

About the series

The new ATD Workshop Series debuts November 2014 with the release of Communication Skills Training! Forthcoming titles will include Leadership Training by Lou Russell and Coaching Training by Lisa Haneberg. Licensing information is coming soon.

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